**Cafeteria Expectations**

**What does Safety, Responsibility and Courtesy look like in the Cafeteria?**

Safety in the cafeteria:

* Hands, feet & objects to self
* Eat your own food
* Raise hand for permission to leave table
* Walk

Responsibility in the cafeteria:

* Line up in alphabetical order
* Focus on eating first
* Follow cafeteria procedures
* Clean up after yourself

Courtesy in the cafeteria:

* Wait your turn
* Use a soft voice
* Respond to supervisor’s signal for silence
* Use table manners

**CAFETERIA PROCEDURES**

**FOR FORGOTTEN ITEMS**

Students must raise their hand to request permission to return to get a forgotten item such as a utensil, condiment, or napkin.

**Cafeteria Procedures**

* + Enter the cafeteria quietly.
  + Students bringing lunch – walk to your table.
  + Students buying lunch – stand in line quietly in alphabetical order, keeping hands and feet to self.
  + Be quiet in the serving area.
  + Give your attention to the cafeteria personnel.
  + Walk to your table.
  + Remain seated facing forward.
  + Use a soft voice
  + Talk only to those next to you.
  + For teacher’s assistance, raise your hand and wait.
  + Eat your food only.
  + Use good table manners.
  + When finished, pick up all trash, wait for supervisor’s permission to throw trash away, and exit to recess.
  + Put all uneaten food and trash into the trash can carefully.
  + Place all unopened food on the share table.
  + Pick up any food or trash you drop on the floor and put it in the trash can.
  + Walk single file out of the cafeteria.

**Hallway Expectations**

**What does Safety, Responsibility,, and Courtesy look like in the hallway?**

Safety in the hallway:

* In groups of more than two, walk directly behind the person in front of you
* Hands, feet & objects to self
* Walk on the right of the hallway
* Look straight ahead
* Stay with your class

Responsibility in the hallway:

* Go directly to your destination

Courtesy in the hallway:

* Respect others’ personal space
* Use soft voice when necessary
* Walk silently when in line

**Restroom Expectations**

**What does Safety, Responsibility, and Courtesy look like in the restroom?**

Safety in the restroom:

* Use restroom facility and supplies appropriately
* Keep water in the sink
* Walk in the restroom
* Tell an adult if the restroom needs attention

Responsibility in the restroom:

* Flush toilet after use
* Keep restrooms clean
* Walk directly back to class or designated area when finished
* No food allowed in the restroom

Courtesy in the restroom:

* Observe personal space
* Lock stalls when entering and unlock when leaving
* Respect privacy
* Use a soft voice

**Recess Expectations**

**What does Safety, Responsibility, and Courtesy look like at recess?**

Safety at recess:

* Follow playground procedures
* Remain in designated area
* Walk on sidewalk when exiting the building to playground area
* Follow game rules
* Inform adult of unsafe behavior or incidents
* Only play games that respect personal space

Responsibility at recess:

* Put equipment away when finished
* Listen for instructions
* Line up quickly when called
* Be responsible for jackets and other belongings
* Freeze when the bell rings and directly line up when the whistle blows

Courtesy at recess:

* Respect school property
* Share equipment
* Use positive talk
* Take turns
* Use good sportsmanship

**Playground Procedures**

**Playground Equipment**

* Get off equipment carefully
* Bars should be used with hands only
* Hands and feet to yourself while on equipment
* Go up the ladder, down the slide

**Equipment**

* Take care of all equipment
* Use equipment properly
* Return equipment when finished
* Let teachers know when balls go over the fence

**Field**

* Share space on field for different activities
* Follow rules of the games
* Keep hands and feet to yourself

**Equipment and Game Rules**

**Slide**

* One at a time on the ladder and slide
* No waiting at the top or holding up the line at the bottom
* Slide with your feet first and on your bottom

**Swings**

* If someone is waiting, count to 100
* Swing from a sitting position only
* No twisting the chains, pushing others, or jumping off

**Monkey Bars**

* One hand must be on the bar at all time
* Respect personal space

**X-Wave**

* Only 12 students at a time
* Use the X-Wave in a sitting position only

**Balance Board**

* Only one person at a time on the board
* Leave appropriate space while waiting your turn

**Hang-A-Round**

* Only 1 person on the Hang-A-Round at a time
* Keep appropriate distance from person on Hang-A-Round

**Maypole**

* 4 people on the Maypole at a time
* If someone is waiting, count to 100
* Keep appropriate distance from the Maypole

**Four Square**

Four players, one for each quadrant. The object of the game is to advance to quadrant A and to stay there as long as possible. Rotation of players is from D to C, from C to B, and from B to A. Each game is started by D, who bounce-serves the ball to any one of the other players. The serve may be made with one or both hands. If the serve is unsuccessful, the player is out. After one bounce, the player to whom the ball was served returns the ball to any one of the other three squares. Play continues until a player commits one of the following violations: hits the ball on a line, or out of the court; holds the ball; or bounces the ball over a receiver’s head.

If there is a line of students waiting to play, the player who made a mistake goes out of the court to the end of the line and a new player goes in to square D, or the violator goes to D and all other players move up a square.

|  |  |
| --- | --- |
| A | B |
| C | D |

**Handball**

Two players are on the court at one time. The first player in line is the server, and remains in that position until they lose a game. When a player loses they go off the court to the end of the waiting line. The server hits the ball first toward the wall with a closed fist, or two hands closed together. The ball can either be hit off the fly or after the first bounce. The two players take turns striking the ball until one player either lets the ball bounce more than once, hits the ball out of bounds, or hits the ball two times in a row. You could make it a game to a certain score, or rotate players.

**Tetherball**

Play rock, paper, scissors to find out who will serve (go first). The other player gets to choose which side of the court they want to play on and which direction the server will serve the ball. The ball must be hit with an open or closed hand. Each player is trying to hit the ball in his/her direction. The player who winds the rope completely around the pole, so that the ball is touching the pole is the winner. A player is also out if he/she hits the ball with anything but hands, holds or catches the ball, hits or catches the rope, or goes inside the neutral zone. The first three people in line are the judges and majority rules.

**Soccer**

The game starts at mid-field. After each goal, the other team gets the ball and the game begins at mid-field with the non-scoring team kicking the ball. Teams need to have an even amount of players. If there is a hand-ball, the other team gets the ball for a free kick where the hand-ball violation took place. The other team must be at least 10 steps away from the kicker. There is only one person in each goal. They are the only ones who can handle the ball with their hands. When a ball goes out of bounds, an overhead throw-in will put the ball back into play. If a team gets 5 goals, the game is over and new teams need to be picked.

**Basketball**

There will be 5 players on a team. If there are less students playing, they should be split into equal numbers for teams. There will be no holding the ball for more than 3 seconds. After 3 seconds, the other team gets to take the ball out of bounds. A player must be dribbling to move with the ball. If a player dribbles, then stops they cannot begin dribbling again. They must either shoot or pass the ball. If a player makes hard contact with another player their team loses the ball. The other team gets to take the ball out of bounds.

**Kickball**

The rules are like baseball. There are even teams. The kicker gets three pitches in which to kick, if they miss or foul out all three they are out. The pitcher must pitch the ball by rolling it over home plate. The kicking team must stand behind the backstop to wait for their turn to kick. They play each inning until there are 3 outs made or 5 runs have scored, then they switch sides. An out is made if the kicker does not successfully kick the ball with 3 pitches, an outfielder catches a ball that was kicked into the air, an outfielder tags/touches the runner with the ball, or the baseman gets the ball and tags the base with their foot before the runner gets there. The ball may not be thrown at a player.

**Hopscotch**

Each player has a small stone, or object. The first player tosses his/her stone into box number 1. If the stone doesn’t stay in box #1, then that player goes to the end of the line. If the stone lands in #1 the player must hop over the #1 square, landing on the next square on one foot. If the court is set up with side-by-side squares the player must land with one foot in each of those squares. The player proceeds up the court with hops and jumps. When the player lands on the last square they must turn around, on one foot, without falling out of the square and return in the same fashion. When the player gets back to their rock they must first stop and pick up the rock, then hop on one foot into that square and off the court. If they are successful they go again, this time tossing the rock into square #2, and so on. If a player does not jump/hop the order right they are out, if they put down their other foot they are out, if they don’t get the rock to land on the correct square they are out, if they go out of order with the throws they are out. Players begin again on their next turn with the square on which he/she missed. The winner is the first player who completes the entire course.

**Arrival Expectations**

**What does Safety, Responsibility, and Courtesy look like as you arrive at school?**

Safety during arrival:

* If you arrive before the doors open, sit down in a line in front of the gate until the gate opens.
* Enter campus when doors are opened
* Arrive at school no earlier than 8:00 am
* Walk onto the campus
* Arrivals after 8:20 am walk to playground or breakfast

Responsibility during arrival:

* Arrive at school on time
* Arrivals after 8:35 am, report to office for a tardy slip

Courtesy during arrival:

* Keep hands, feet, and objects to self
* Use soft voice
* Respect others’ personal space
* Respond appropriately to adult directions

**Walker/Biker Arrival Procedures**

* Wait on the sidewalk until the crossing guard tells you to go
* Stay inside the yellow crosswalk lines
* Go directly on to the school campus in the morning or home in the afternoon

**Riders:**

* Riders must get off and walk bikes, scooters, or skateboards when crossing street and on school property
* Stay on sidewalk
* Lock bikes, scooters or skateboards

**Walkers:**

* Walk on sidewalk

**Dismissal Expectations**

**What does Safety, Responsibility, and Courtesy look like when you are leaving school?**

Safety during dismissal:

* Walk to designated dismissal area
* Walk with teacher when dismissal bell rings
* Follow hallway expectations

Responsibility during dismissal:

* Be packed and ready to go
* Keep materials in backpack until arrival at home
* Go directly to the car pick-up area, bus area, or crosswalk

Respectful during dismissal:

* Keep hands, feet, and objects to self
* Use soft voice
* Respect others’ personal space
* Respond appropriately to adult directions

**Bus Dismissal Procedures**

* Walk straight to the bus
* Leave personal space for people around you when entering the bus

**Car Rider Dismissal Procedures**

* Walk quietly in line with the teacher on duty to the appropriate dismissal area
* Sit on the sidewalk in your grade level square
* Watch for your ride and listen to be called
* Stay on the sidewalk behind the painted line until your door is open and the car is completely stopped
* Use soft voice
* Take all your belongings, including trash.

**Walker/Biker Dismissal Procedures**

* Stay on sidewalk behind crossing guard until the traffic stops and you are told to cross
* Once across street, go directly home
* School rules apply until you arrive at home

**Bus Expectations**

**What does Safety, Responsibility and Courtesy look like on the bus?**

Safety on the bus:

* Remain seated in one seat until bus comes to your stop
* Keep hands and objects inside bus and out of the aisle
* After exiting the bus, walk directly home

Responsibility on the bus:

* Keep all materials inside backpack until arrival in classroom or home
* Keep backpack, hands, feet, and all other materials out of the aisle
* No eating or drinking on the bus
* Board or exit the bus only at your stop

Courtesy on the bus:

* Follow bus driver instructions
* Use soft voice
* Keep hands, feet, and objects to self
* Move over to allow others to sit in a seat